

Children in Crossfire
Job Description
Development Education (DE) Impact and Advocacy Officer

Based at: Derry-Londonderry

Responsible to: Head of Strategic Planning and Development Education

Contract: Full Time Fixed Term

Salary: Available upon request

Context

Children in Crossfire is a registered charity in Ireland that facilitates international development and Development Education (DE)/Public Engagement (PE) activities. We work in partnership with local organisations in Tanzania and Ethiopia to improve the lives of the most disadvantaged young children, with a particular focus on Early Childhood Education.

By improving childhood care we are changing lives and empowering young children and their communities to build a better future. Our vision is a compassionate world where every child can reach his or her potential.

Note; the terms DE and PE refers to education around global justice issues.

Major Responsibilities

The Development Education Impact and Advocacy Officer will support the Head of Strategic Planning and DE to continue to advance and implement the development education programme in the following ways:

- Successful design, implementation and measurement of impact interventions to schools and ITE colleges across Ireland and the UK
- Successful design and implementation of a National and International Advocacy programme for ensuring the integration of DE across curriculum, policy and practice
- Work closely with the wider Children in Crossfire team providing support as required.

Specific Responsibilities *(note that the percentages included are for guidance only. These might be altered according to organisational needs and workload)*

- **Successful design, implementation and measurement of impact interventions to schools and ITE colleges across Ireland and the UK** (45% of allocated time)
 1. Develop and oversee the implementation of interventions relevant to the achievement of the DE Compassionate School Award, ensuring good practice case studies, resources and guidelines are produced; and ensure a rigorous approach for the assessment of award applications is applied;
 2. Develop an administrative system for monitoring and tracking teachers/schools participating in the Compassionate School Award;

3. Assist in the management of the programme budget and targets, providing accurate and timely information on expenditure;
4. Contribute to the monitoring and evaluation of results based indicators as in line with all agreed outputs, and assist with the development of research interventions with full oversight;
5. Assist with the formation of an advisory group for the effective implementation and measurement of Children in Crossfire's DE interventions;
6. Ensure data collection in line with the DE results framework, and ensure it is stored and documented through the 'Analyse It' statistical package, Raisers Edge and Excel database;
7. Develop and implement an email communications strategy for teachers, schools, ITE colleges and other stakeholders ensuring it is fully compatible with Raisers Edge
8. Assist with the development of funding concepts and applications to address emerging gaps across the programme.

- **Successful design and implementation of a National and International Advocacy programme for ensuring the integration of DE across curriculum, policy and practice (45% of allocated time)**

1. Directly engage formal education (including ITE) Senior Leaders, Principals, and curriculum bodies to offer information and guidance on the compatibility of Children in Crossfire's DE programme with curriculum policy and practice;
2. Establish and maintain up to date key DE and formal education stakeholders' contacts at national and international levels;
3. Design and Implement a communications strategy to promote Children in Crossfire's DE visibility to all DE and formal education stakeholders at national and international levels;
4. Represent Children in Crossfire at key forums, including Dochas DEG, IDEA, CADA DE, curriculum/policy agencies and other key networks, ensuring a proactive contribution to relevant sectoral advocacy;
5. Initiate and lead a cross-border advocacy group (with key stakeholders) to lobby for increased government DE/Global Citizenship provision;
6. Keep track of contextual developments relevant to formal education and adapt programming approaches if necessary (in collaboration with Line Manager);
7. Implement an annual event which links results achieved (through DE and Compassionate School Award) to direct advocacy lobbying.

- **Work closely with the wider Children in Crossfire team providing support as required (10% of allocated time)**

1. To be a strong team player for Children in Crossfire both internally and externally by motivating others to become actively involved to support the organisation; and liaise closely with the Fundraising Team, exploring mutual links with DE;
2. Report to and cooperate fully with the Line Manager on all aspects of your work, producing monthly objectives and reports.

Personal Profile

- A minimum of 3 years' experience in the formal education sector or a Development Education (Global Justice issues) role at management level

- Educated to degree level in the areas of Education, International Development or Social Policy
- Proven track record of policy & advocacy work in the area of education in NI and ROI
- Advanced knowledge of international development, the sustainable development goals and global poverty issues
- Experience of coordinating research projects, including participatory qualitative interventions
- Experience of coordinating working groups, advocacy groups and advisory groups
- Experience of working within a logic model and results based management approach, with a full understanding of the programme cycle process
- Experience of developing funding concepts and making applications to donors
- Has Child Protection training
- Good Communicator, ability to speak to groups, good self-expression, both verbal and written
- Experience of working directly with students, and facilitating large group numbers
- Ability to work effectively with a wide range of people
- Good administration skills
- I.T literate
- Experience of using a data base
- Operate as a good team player
- Carry out your work with integrity
- Ability to work on your own initiative
- Commitment to the aims and values of Children in Crossfire